SETSQUICK PRINTABLE

Small Spaces *Storage checklist*

Store more without more furniture. Built for rentals, studios and shared rooms.

SETS

1 Sort

- [ ] List what must live in the room every day
- [ ] Gather everything that belongs in another room
- [ ] Group by activity: work, sleep, dress, relax
- [ ] Note what you reach for daily vs monthly

NOTES

2 Edit

- [ ] Remove one piece of furniture you work around
- [ ] Keep one of each tool, not three
- [ ] Digitize paper you only keep for reference
- [ ] Move rarely used items to deep or high storage

NOTES

3 Type

- [ ] Give every surface a single job
- [ ] Use doors and walls before the floor
- [ ] Pick one landing spot for keys, bag and mail
- [ ] Plan where guests' coats and shoes go

NOTES

4 Store

- [ ] Use renter-safe hooks and over-door racks
- [ ] Choose under-bed boxes with lids and labels
- [ ] Pick stackable bins measured to your shelves
- [ ] Keep the floor 80 percent clear

NOTES

Keep it going

Ten-minute reset: put back everything on the floor and one surface.